

CLEARBROOK-GONVICK SCHOOL
INDEPENDENT SCHOOL DISTRICT #2311
BOARD OF EDUCATION
REGULAR MEETING
September 18, 2023 - 7:00 P.M.

The meeting was called to order by Chair Wittenberg at p.m. Declaration of Quorum – Members present: Vern Wittenberg, Jill Nelson, Scott Abel, Dudley Wishard, Kayla Walberg, Randy Bodensteiner, and Corey Petterson. Absent: None. Also present: Superintendent Ryan Grow, Principal Josh Tharaldson, staff and community members

3 **Community Comments** – Comments were made on various topics.

4 **Spotlight on Education** – Mr. Bettin showed a PowerPoint of events that have happened since the beginning of the year.

5 **Approval of Agenda** – MMS Bodensteiner/Petterson to approve agenda and addendum as presented. Addendum adds items 11.11 – Closed Meeting, and 11.12 – Consider Employee Termination. Item 11.9 will be tabled. MCU.

6 **Approval of Minutes from Previous Meeting** – MMS Able/Walberg to approve minutes as presented. MCU.

6.1 8/21/23 – Regular Meeting

7 **Discussion of Commissioner’s Review & Comment on Proposed Building Bonds** – The report was reviewed. Questions were asked and answered. Mr. Grow reminded all present that our first public meeting will be tomorrow at the Clearbrook-Gonvick School. The meeting starts at 6:00 p.m.

8 **Informational Items**

8.1 **Principals Report** – Principal Tharaldson presented the report, and discussed the following items: A) **Back to School Events/First Week of School** – Elementary Entrance & High School Open House both went well. Thanks to all staff for their patience & flexibility during the 1st week of school. Everything went well with minor changes made during the first week. We have many new students. B) **Elementary FastBridge Screening** – Elementary teachers are screening to get baseline data for their students in math & reading. Screenings will be done again in the winter and spring. C) **Title Applications** – Applications were submitted before the 9/1 deadline & we are waiting to hear from the state regarding any necessary revisions or changes. D) – **School Spirit/Bear Wear Fridays** – Friday, 9/15/23, was the first Friday Bear Wear Day. We are encouraging staff & students to participate. Winners will be selected at random each week & will receive a free candy/popcorn from the school concession stand. E) **Foreign Exchange Student** – We have one foreign exchange student this year.

8.2 **Superintendent Report** – Supt. Grow discussed the following items: 1) **Personnel** – A) **Open Positions** – FT Custodial, Paraprofessional (2), Assistant BBB Coach, JH and Assistant GBB Coach. B) **Paraprofessional Focus** – One area we will focus on is a liaison for elementary Native American Students. The other position is to meet the needs of our increasing Sp Ed enrollment. The intent of hiring additional paras is to meet the needs of our students. C) **School Resource Officer** – We are fortunate to continue to have an SRO in our building. 2) **Educational** – A) **Enrollment** - Is up, which is a good thing, but creates some challenges (i.e. space, additional staffing needs, increased services, etc.) B) **Public Meetings** – Our first public meeting/open house regarding the upcoming referendum is tomorrow night at 6:00 p.m. at the school. C) **Homecoming** – Takes place the first week of October (2nd – 6th). 3) D) **Fall Trap** - There will be Fall Trap this year for the first time. Currently, 16 participants have signed up. 3) **Legislative** - A) **Current** – There is nothing new to report at this time. 4) **Financial** – A) **Car** – The car was sold at auction for \$14,500. After fees are taken out, the revenue will be deposited into the general fund. The Car Project (Fund 11) was a place holder within the general fund when the project was active. Being the fund is no longer active, that fund will be disbanded. C) **Preliminary Levy Certification** – This will be presented later in the agenda. 5) **Building/Grounds** – A) **Public Meeting Dates** – Meetings will be held on **9/19/23** at the Clearbrook-Gonvick School; **10/3/23** at the Gonvick Community Center; and **10/17/23** at the Leonard-Dudley Town Hall. All meetings start at **6:00 p.m.** B) **Concrete** – There was a section of concrete that was poured last year, and started to flake and chip. Bob Pond, of Pond Construction, came before school started & replaced that section. **Additional Item** – Enrollment - Our active number of students in May was 512, and this September is 518.

8.3 **Committee Report** –

6.3.1 Transportation Committee – An update was given.

9 **Consent Calendar** – MMS Wishard/Able to approve Consent Calendar as presented. MCU.

9.1 Approval of Bills Presented – All Funds

Payroll Expense Checks and Checks Written between Board Meetings:

71796-71826/Wires

Payroll Checks/Direct Deposit

No Checks – All Payroll was Direct Deposit

September Bills

Voucher Numbers: 68263-68419

Check Numbers: 71827-71911

Total Payroll/Expense Checks Approved: \$747,234.83

9.2 Approval of Electronic Transfers and Other Banking Transactions

9.3 Approval of Treasurer’s Report

9.4 Accept/Approve Donations

9.5 Student Activity Report

10 **Old Business**

10.1 **Board Work Session** – Will be held on September 26th, at 6:00 p.m. Please put together topics.

10.2 **Board Retreat** – Recommended by MSBA. Talk about this at work session to determine date and place.

11 **New Business**

11.1 **Consider Approving an Unpaid Leave Request from Marinda McRunnel** – MMS Nelson/Petterson to approve 1 day as unpaid leave.

Roll Call Vote: Petterson – Yes, Nelson – Yes, Able – Yes, Wishard – Yes, Walberg – Yes, Bodensteiner – Yes, Wittenberg – Yes. MCU.

- 11.2 **Consider Approving an Unpaid Leave Request from Kyle Christianson** – MMS Wittenberg/Bodensteiner to approve 2 days as unpaid leave. Roll Call Vote: Petterson – Yes, Nelson – Yes, Able – Yes, Wishard – Yes, Walberg – Yes, Bodensteiner – Yes, Wittenberg – Yes. MCU.
- 11.3 **Consider A Lane Advancement for Darcy Hegg** – MMS Nelson/Wittenberg to approve. MCU.
- 11.4 **Consider A Lane Advancement for Jessica Larson** – MMS Walberg/Wishard to approve. MCU
- 11.5 **Consider A Lane Advancement for Abigail Lauderbaugh** – MMS Nelson/Walberg to approve. MCU
- 11.6 **Consider Certifying the Preliminary Levy 2023 Payable 2024** – Superintendent Grow reviewed the levy. MMS Petterson/Nelson to certify levy at the maximum. MCU.
- 11.7 **Consider Setting the Truth in Taxation for the December Regular School Board Meeting Date** – MMS Bodensteiner/Petterson to approve meeting date of 12/18/23 at 7:00 p.m. MCU.
- 11.8 **Adopt a Resolution Appointing Election Judges for the November 7, 2023 School District Special Election** – MMS Walberg/Bodensteiner to approve judges. Roll Call Vote: Petterson – Abstain, Nelson – Yes, Able – Yes, Wishard – Yes, Walberg – Yes, Bodensteiner – Yes, Wittenberg – Yes. Motion Carries.
- ~~11.9 **Consider Approving the Contract with Nerdy Customs for Onsite Helpdesk Support** – Tabled until future meeting.~~
- 11.10 **Consider Approving the 2023-2024 Worlds Best Workforce Plan** – MMS Wittenberg/Wishard to approve. Discussion was held. Questions were asked and answered. MCU.
- 11.11 **Closed Meeting Pursuant to Minn. Stat. 13D.05, Subd. 2(b)** – MMS Bodensteiner/Walberg to approve closing meeting at 8:14 p.m. MCU. MSS Petterson/Nelson to reopen meeting at 8:39 p.m. MCU.
- 11.12 **Consider Termination of Employee** – Comments were made. MMS Wishard/Abel to terminate employment immediately. Motion carries with member Wittenberg abstaining.

12 **Community Questions to the Board of Education Regarding Agenda Items** – Questions were asked and answered

13 **Future Meetings**

13.1 Regular School Board Meeting on Monday, October 16, 2023, at 7:00 p.m.

14 **Adjournment** – MMS Nelson/Walberg to adjourn at 9:05 p.m. MCU